

INTERNATIONAL STUDENT ENROLMENT STEPS (VET PROGRAMS)



Please find below how you can enrol step-by-step into one of the Australian Colleges of Further Education (ACFE) courses:

1

Choose the qualification(s) from our available courses.

2

ACFE will send you:

1. International Student Enrolment Steps (English Courses)
2. International Student Enrolment Steps (VET Qualifications)
3. International Student Enrolment Form
4. Genuine Temporary Entrant (GTE) Applicant Assessment Form
5. Applicant Declaration
6. Courses Fees List
7. Student Support Services
8. Student Visa Checklist 500
9. Course Information Kit
10. Student Handbook

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If you have any queries about the course or require more information, ACFE will organise a conference session with you.

4

Complete the International Student Enrolment Form.

5

Send the fully completed forms to ACFE admissions, along with:

1. A copy of your valid passport
2. Certified transcripts and certified English translations of relevant academic records
3. Proof of English test result – International English Language Testing System (IELTS) or equivalent to meet the English entry requirement of your chosen qualification
4. Proof of successful completion of English studies

Note: If you do not achieve the English entry requirement of the VET qualifications, ACFE offers English courses as a pathway to your vocational qualification. ACFE also offers English courses to assist you with your IELTS testing or direct entry to vocational qualification.

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ACFE admissions will issue a Letter of Offer (LOO) and send it to you or your agent.

Note: ACFE may issue a Conditional LOO where required documentation is missing from our application or ACFE may refuse to issue a LOO where we have concerns that an applicant may not present as a 'genuine student'.

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You sign the LOO as acceptance of ACFE's terms and conditions, you make the payment indicated in the schedule of fees and you meet any conditions listed in the LOO.

ACFE reserves the right to withdraw the LOO at any time.

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Send the fully completed GTE form and applicant declaration.

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ACFE will evaluate your GTE form and then will issue an Electronic Confirmation of Enrolment (eCOE) where:

1. Your LOO and GTE are assessed as meeting ACFE entry conditions and requirements.
2. ACFE are satisfied that you are a person genuinely seeking to enter Australia for the purpose of studying our VET course/s.

When you receive the eCOE, you or your agent can now apply for a student visa, or you may ask ACFE for assistance in this regard.

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After the visa is granted, you can then travel to Australia to commence your studies.

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Upon your arrival in Australia, ACFE will organise an Orientation (Induction) Day.

Welcome to ACFE

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