

Education Agent Agreement Checklist

1. Service Provider Personal Name
2. Service Provider (Business or Company Name)
3. Service Provider ABN
4. Service Provider Address
5. Service Provider Contact Details
6. Service Provider Skype Address
7. Name of Contact Person
8. List of 2 Referrals
9. List of Sub-Agents under this Agreement
10. List of Qualifications Selling or Promoting
11. List of Countries or Geographic Regions
12. Key Performance Indicators (what you will achieve)
13. Costing or % being offered to the Service Provider
14. Copy of your Business Registration
15. Copy of your MARA Registration Certificate (evidence of intention to, or have undertaken the training)
16. Service Provider Start Date